

Prosper is a place where everyone matters.

## Notice Regarding Public Participation

Welcome to the Planning \& Zoning Commission meeting. Individuals may attend the meeting in person, or access the meeting via videoconference, or telephone conference call.

To access the videoconference online, follow these instructions:
Join the Zoom Meeting by clicking on the following link:
https://us02web.zoom.us//86944373392
Enter Meeting ID: 86944373392
To request to speak, click on "Participants" at the bottom of the screen, and click "Raise Hand." The meeting moderator will acknowledge your request and allow you to speak.

To join the meeting by phone, dial any one of the following numbers: +1 3462487799
Enter Meeting ID: 86944373392
To request to speak, enter *9. The meeting moderator will acknowledge your request and allow you to speak.

## Addressing the Planning \& Zoning Commission:

- Those wishing to address the Commission must complete the Public Comment Request Form located on the Town website or in Council Chambers.
- If you are attending in person, please submit this form to the Board Chair or a staff member prior to the meeting. When called upon, please come to the podium and state your name and address for the record.
- If you are attending online/virtually, please submit this form prior to 5:00 p.m. on the day of the meeting. Please ensure your full name appears on the screen and you are unmuted so the meeting moderator can recognize you and allow you to speak. The Chat feature is not monitored during the meeting. The Town assumes no responsibility for technical issues that are beyond our control.
If you encounter any problems joining or participating in the meeting, please call our help line at 972-569-1191 for assistance.

Pursuant to Section 551.007 of the Texas Government Code, individuals wishing to address the Commission for items listed as public hearings will be recognized when the public hearing is opened. For individuals wishing to speak on a non-public hearing item, they may address the Commission when the item is considered by the Planning \& Zoning Commission.

1. Call to Order / Roll Call
2. Pledge of Allegiance

## 3. CONSENT AGENDA

(Items placed on the Consent Agenda are considered routine in nature and are considered non-controversial. The Consent Agenda can be acted upon in one motion. A Planning \& Zoning Commissioner may remove any item for discussion and separate action. Planning \& Zoning Commissioners may vote nay on any single item without comment and may submit written comments as part of the official record.)

3a. Consider and act upon minutes from the July 5, 2022, Planning \& Zoning Commission Regular meeting.

3b. Consider and act upon a Site Plan for a House of Worship, on $5.4 \pm$ acres, located on the south side of Denton Way, east of FM 1385. The property is zoned Agricultural (A). (D210111).

3c. Consider and act upon a Conveyance Plat/Final Plat for North Texas Conference of the United Methodist Church Addition, Block A, Lots 1 and 2, on $9.9 \pm$ acres, located on the south side of Denton Way, east of FM 1385. The property is zoned Agricultural (A). (D210112).

3d. Consider and act upon a Final Plat for Prosper Center, Block B, Lot 3, on $5.6 \pm$ acres, located on the north side of Prairie Drive, west of Mahard Parkway. The property is zoned Office (O). (D21-0132).

3e. Consider and act upon a Preliminary Site Plan for a House of Worship, on $10.4 \pm$ acres, located on the south side of Denton Way, east of FM 1385. The property is zoned Agricultural (A). (D22-0034).

3f. Consider and act upon a Preliminary Plat OM Prosper Estates, for 10 single family residential lots and three (3) HOA/Open space lots, on $21.5 \pm$ acres, located on the south side Frontier Parkway, between Coit Road and Custer Road. The property is located within our Extra-Territorial Jurisdiction (ETJ). (D22-0050).

3g. Consider and act upon a Site Plan for a multi-tenant building, on $1.5 \pm$ acres, located on the north side of Fishtrap Road, west of Legacy Drive. The property is zoned Planned Development-113 (PD-113). (D22-0052).

3h. Consider and act upon a Final Plat for Mav Addition Block A, Lot 3R, on $1.5 \pm$ acres, located on the north side of Fishrap Road, west of Legacy Drive. The property is zoned Planned Development-113 (PD-113). (D22-0053).

## CITIZEN COMMENTS

The public is invited to address the Planning \& Zoning Commission on any topic. However, the Commission is unable to discuss or take action on any topic not listed on this agenda. Please complete a "Public Comment Request Form" and present it to the Development Services Department prior to the meeting.

## REGULAR AGENDA

If you wish to address the Planning \& Zoning Commission, please fill out a "Public Meeting Appearance Card" and present it to the Chair, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, individuals wishing to address the Planning \& Zoning Commission for items listed as public hearings will be recognized when the public hearing is opened. For individuals wishing to speak on a
non-public hearing item, they may address the Commission when the item is considered by the Planning \& Zoning Commission.
4. Review actions taken by the Town Council and possibly direct Town Staff to schedule topic(s) for discussion at a future meeting.

## 5. Adjourn.

Note: The order in which items are heard on the agenda is subject to change.

## CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted at Prosper Town Hall, located at 250 W. First Street, Prosper, Texas 75078, a place convenient and readily accessible to the general public at all times, and said Notice was posted by 5:00 p.m., on Friday, July 15, 2022, and remained so posted at least 72 hours before said meeting was convened.

Michelle Lewis Sirianni, Town Secretary
Date Notice Removed

Pursuant to Section 551.071 of the Texas Government Code, the Town Council reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

## NOTICE

Pursuant to Town of Prosper Ordinance No. 13-63, all speakers other than Town of Prosper staff are limited to three (3) minutes per person, per item, which may be extended for an additional two (2) minutes with approval of a majority vote of the Town Council.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS: The Prosper Town Hall is wheelchair accessible. For special services or assistance, please contact the Town Secretary's Office at (972) 569-1011 at least 48 hours prior to the meeting time.


Prosper is a place where everyone matters.

MINUTES
Regular Meeting of the Prosper Planning \& Zoning Commission

Prosper Town Hall
Council Chambers
250 W. First Street, Prosper, Texas
Tuesday, July 5, 2022, 6:00 p.m.

## 1. Call to Order / Roll Call

The meeting was called to order at 6:00 p.m.
Commissioners Present: Chair Brandon Daniel, Vice-Chair Sarah Peterson, Secretary Mike Pettis, Doug Charles, Sekou Harris, Damon Jackson and Tommy Van Wolfe

Staff Present: David Soto, Planning Manager; Doug Braches, Planning Technician
2. Recitation of the Pledge of Allegiance

## 3. CONSENT AGENDA

3a. Consider and act upon minutes from the June 21, 2022, Planning \& Zoning Commission Regular meeting.

3b. Consider and act upon a Site Plan and Façade Plan for a Hotel, on $1.8 \pm$ acres, located on the west side of Mahard Parkway, south of Prairie Drive. The property is zoned Planned Development-101 (PD-101). (D22-0031).

3c. Consider and act upon a Preliminary Site Plan for Gates of Prosper, Phase 3, consisting of retail and restaurant, on $33.3 \pm$ acres, located on the west side of Preston Road, south of Richland Boulevard. The property is zoned Planned Development-67 (PD-67). (D22-0054).

3d. Consider and act upon a Final Plat for Windsong Ranch, Phase 7G, for 53 single family residential lots, and one (1) HOA/open space lots, on $145.4 \pm$ acres, located on the west side of Windsong Parkway, north of Fishtrap Road. The property is zoned Planned Development-40 (PD-40). (D22-0055).

3e. Consider and act upon a Site Plan, for expansion to an existing building, Prosper Counseling, on $0.3 \pm$ acres, located on the southeast corner of Coleman Street. and Third Street. The property is zoned Downtown Office (DTO). (D22-0057).

3f. Consider and act upon a Replat for Bryant's Addition, Block 11, Lot 1R, on $0.6 \pm$ acres, located on the southeast corner of East Broadway Street and South Coleman Street. The property is zoned Commercial (C). (D22-0060).

3g. Consider and act upon a Preliminary Site Plan for an Amenity Center and Public Park, Block A, Lots 1-2, on 9.37 $\pm$ acres, located on the northeast corner of Cool River Trail and Starwood Drive. The property is zoned Planned Development-66(PD-66). (D22-0061).

Motioned by Van Wolfe, seconded by Pettis, to approve the Consent Agenda, subject to staff recommendations. Motion approved 7-0.

## REGULAR AGENDA

4. Conduct a Public Hearing, and consider and act upon a request to rezone $5.7 \pm$ acres from Office ( 0 ) to Planned Development-Office (PD-O), located on the west side of Mahard Parkway, south of Prairie Drive, specifically to allow for a limited-service hotel. (Z22-0002)

Soto: Presented exhibits and recommended approval subject to approval of a development agreement.

Chair Daniel opened the Public Hearing.
Matt Moore (Applicant Representative): Presented information on hotel and amenities provided to meet limited service requirements.

There being no additional speakers, Chair Daniel closed the Public Hearing.
Motion by Charles, seconded by Harris, to approve Item 4, subject to staff recommendations and approval of a development agreement. Motion approved 6-1. Peterson voted in opposition to the request.
5. Conduct a Public Hearing, and consider and act upon a request to amend Planned Development-93 (PD-93), on $0.8 \pm$ acres, located on the southwest corner of Broadway Street and Preston Road, in order to allow for a restaurant with drivethrough services. (Z22-0006).

Soto: Presented exhibit and recommended approval of the request subject to approval of a development agreement.

Chair Daniel opened the Public Hearing.
Matt Moore (Applicant Representative): Provided information regarding the proposed use.
There being no additional speakers, Chair Daniel closed the Public Hearing.
Motioned by Jackson, seconded by Pettis, to approve Item 5 subject to staff recommendations and approval of a development agreement. Motion approved 7-0.
6. Review actions taken by the Town Council and possibly direct Town Staff to schedule topic(s) for discussion at a future meeting.

Soto: Provided a summary of recent action taken by Town Council.

## 7. Adjourn.

Motioned by Pettis, seconded by Harris to adjourn. Motion approved 7-0 at 6:34 p.m..


## PLANNING

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To: $\quad$ Planning \& Zoning Commission
Item No. 3b
From: Pamela Clark, Business System Specialist
Through: David Soto, Planning Manager
Re: Planning \& Zoning Commission Meeting - July 19, 2022

## Agenda Item:

Consider and act upon a Site Plan for a House of Worship, on $5.4 \pm$ acres, located on the south side of Denton Way, east of FM 1385. The property is zoned Agricultural (A). (D21-0111).

## Description of Agenda Item:

The Site Plan shows a House of Worship, totaling 19,403 square feet. Access is provided from Denton Way. The depicted number of off-street parking spaces meets the minimum standards of the Zoning Ordinance. The Site Plan conforms to the Agricultural development standards.

As companion items, the Preliminary Site Plan (D22-0034) for House of Worship and Conveyance Plat Final Plat (D21-0112) for North Texas Conference of the United Methodist Church Addition, Block A, Lots 1 and 2, are on the July 19, 2022 agenda.

## Attached Documents:

1. Location Map
2. Site Plan

## Staff Recommendation:

Staff recommends approval of the Site Plan subject to:

1. Town staff approval of civil engineering, irrigation plan, open space plan, façade, and address plan.
2. Town staff approval of all fire hydrants, fire department connections (FDC) and fire lanes, including widths, radii, and location.

## D21-0111 - Grace Chapel



This map is for illustration purposes only.


PRWOSPER



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To: $\quad$ Planning \& Zoning Commission
Item No. 3c
From: Pamela Clark, Business System Specialist
Through: David Soto, Planning Manager
Re:
Planning \& Zoning Commission Meeting - July 19, 2022

## Agenda Item:

Consider and act upon a Conveyance Plat/Final Plat for North Texas Conference of the United Methodist Church Addition, Block A, Lots 1 and 2, on $9.9 \pm$ acres, located on the south side of Denton Way, east of FM 1385. The property is zoned Agricultural (A). (D21-0112).

## Description of Agenda Item:

The purpose of the Conveyance Plat/Final Plat for North Texas Conference of the United Methodist Church Addition, Block A, Lots 1 and 2, to dedicates easements necessary for development (Lot 1) and subdivide one lot (Lot 2). The plat conforms to Agricultural (A) development standards.

As companion items, the Preliminary Site Plan (D22-0034) and a Site Plan (D21-0111) for a House of Worship, are on the July 19, 2022 agenda.

## Attached Documents:

1. Location Map
2. Conveyance Plat/ Final Plat

## Staff Recommendation:

Staff recommends approval of Conveyance Plat/Final Plat, subject to:

1. Town staff approval of all additions and/or alterations to the easements and dedications on the Conveyance Plat/Final Plat.

# D21-0112 - North Texas Conference of the United Methodist Church 



This map is for illustration purposes only.




|  | GENERAL NOTES |
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|  |  |
|  | This property is located in Zone "X" (Unshaded) according to the F.E.M.A. Flood Insurance Rate Map dated April 18, 2011, as shown on Map Number |
|  | The bearings and grid coordinates shown on this plat are based on GPS |
|  | ing a portion of this addition by metes and bounds is a violation of Town nance and State Law, and is subject to fines and/or withholding of utiliti building permits. |
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FINAL PLAT
NORTH TEXAS CONFERENCE OF THE UNITED METHODIST CHURCH ADDITION
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## PLANNING

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To:
Planning \& Zoning Commission
Item No. 3d
From: David Soto, Planning Manager
Re: $\quad$ Planning \& Zoning Commission Meeting - July 19, 2022

## Agenda Item:

Consider and act upon a Final Plat for Prosper Center, Block B, Lot 3, on $5.6 \pm$ acres, located on the north side of Prairie Drive, west of Mahard Parkway. The property is zoned Office (O). (D210132).

## Description of Agenda Item:

The purpose of this Final Plat is to dedicate all easements necessary for development. The Final Plat conforms to the Office development standards.

On February 15, 2022, Planning and Zoning Commission approved a site plan for 5 office building. (D21-0131).

## Attached Documents:

1. Location Map
2. Final Plat

## Staff Recommendation:

Staff recommends approval of the Final Plat, subject to:

1. Town staff approval of all additions and/or alterations to the easements and dedications on the Final Plat.

## D21-0132 - Prosper Center Office, Phase 1



This map is for illustration purposes only.



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## PLANNING

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To: $\quad$ Planning \& Zoning Commission
Item No. 3e
From: Pamela Clark, Business System Specialist
Through: David Soto, Planning Manager
Re: Planning \& Zoning Commission Meeting - July 19, 2022

## Agenda Item:

Consider and act upon a Preliminary Site Plan for a House of Worship, on $10.4 \pm$ acres, located on the south side of Denton Way, east of FM 1385. The property is zoned Agricultural (A). (D22-0034).

## Description of Agenda Item:

The Preliminary Site Plan is for a House of Worship consisting of 19,403 square feet. Access will be provided from Denton Way. The Preliminary Site Plan conforms to the Agricultural (A) development standards.

As companion items, the Site Plan (D21-0111), for a House of Worship and Conveyance Plat Final Plat (D21-0112) for North Texas Conference of the United Methodist Church, Block A, Lots 1 and 2, are on the July 19, 2022 agenda

## Attached Documents:

1. Location Map
2. Preliminary Site Plan

## Staff Recommendation:

Staff recommends approval of the Preliminary Site Plan subject to:

1. Town staff approval of preliminary water, sewer, and drainage plans.
2. Town staff approval of all emergency access, fire hydrants, fire department connections (FDC) and fire lanes, including widths, radii, and location.

## D22-0034 - Grace Chapel



This map is for illustration purposes only.




## PLANNING

Prosper is a place where everyone matters.

To: $\quad$ Planning \& Zoning Commission
Item No. 3f
From: David Soto, Planning Manager
Re: $\quad$ Planning \& Zoning Commission Meeting - July 19, 2022

## Agenda Item:

Consider and act upon a Preliminary Plat OM Prosper Estates, for 10 single family residential lots and three (3) HOA/Open space lots, on $21.5 \pm$ acres, located on the south side Frontier Parkway, between Coit Road and Custer Road. The property is located within our Extra-Territorial Jurisdiction (ETJ). (D22-0050).

## Description of Agenda Item:

The Preliminary Plat shows 10 single family residential lots and three (3) HOA/Open space lots. Access is provided from Frontier Parkway. The Preliminary Plat conforms to Subdivision Ordinance standards.

## Attached Documents:

1. Location Map
2. Preliminary Plat

## Staff Recommendation:

Staff recommends approval of the Preliminary Plat subject to:

1. Staff approval of all additions and/or alterations to the easements and dedications on the Preliminary Plat, including modifications to the sidewalk/hike and bike trail alignment to meet Town Standards.
2. Staff approval of all preliminary water, sewer, and drainage plans.

## D22-0050 - Frontier Estates (Anjum Property)



This map is for illustration purposes only.




## PLANNING

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To: $\quad$ Planning \& Zoning Commission
Item No. 3g
From: Pamela Clark, Business System Specialist
Through: David Soto, Planning Manager
Re: Planning \& Zoning Commission Meeting - July 19, 2022

## Agenda Item:

Consider and act upon a Site Plan for a multi-tenant building, on $1.5 \pm$ acres, located on the north side of Fishtrap Road, west of Legacy Drive. The property is zoned Planned Development-113 (PD-113). (D22-0052).

## Description of Agenda Item:

The Site Plan shows a multi-tenant building, totaling 10,007 square feet. Access is provided from Fishtrap Road. The depicted number of off-street parking spaces meets the minimum standards of the Zoning Ordinance. The Site Plan conforms to the PD-113 development standards.

As a companion item, the Final Plat (D22-0053) for Mav Addition, Block A, Lot 3R, is on the July 19, 2022 agenda.

## Attached Documents:

1. Location Map
2. Site Plan

## Staff Recommendation:

Staff recommends approval of the Site Plan subject to:

1. Town staff approval of civil engineering, irrigation plan, open space plan, façade, and address plan.
2. Town staff approval of all fire hydrants, fire department connections (FDC) and fire lanes, including widths, radii, and location.

## D22-0052 - Mav Addition, Block A, Lot 3



This map is for illustration purposes only.
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Prosper is a place where everyone matters.

To: $\quad$ Planning \& Zoning Commission
Item No. 3h
From: Pamela Clark, Business System Specialist
Through: David Soto, Planning Manager
Re:
Planning \& Zoning Commission Meeting - July 19, 2022

## Agenda Item:

Consider and act upon a Final Plat for Mav Addition Block A, Lot 3R, on $1.5 \pm$ acres, located on the north side of Fishrap Road, west of Legacy Drive. The property is zoned Planned Development-113 (PD-113). (D22-0053).

## Description of Agenda Item:

The purpose of this Final Plat is to dedicate all easements necessary for development. The plat conforms to Agricultural (A) development standards.

As companion items, the Site Plan (D22-0052) for a multi-tenant office building, is on the July 19, 2022 agenda.

## Attached Documents:

1. Location Map
2. Conveyance Plat/ Final Plat

## Staff Recommendation:

Staff recommends approval of Final Plat, subject to:

1. Town staff approval of all additions and/or alterations to the easements and dedications on the Final Plat.

## D22-0053 - Mav Addition, Block A, Lot 3



This map is for illustration purposes only.

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PRHSSPER
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Agenda
Prosper Town Council Work Session
Council Chambers
Prosper Town Hall
250 W. First Street, Prosper, Texas
Tuesday, July 12, 2022
5:00 PM

## Notice Regarding Public Participation

## Addressing the Town Council:

Those wishing to address the Town Council must complete the Public Comment Request Form located on the Town website or in Council Chambers.

Please submit this form to the Town Secretary prior to the meeting. When called upon, please come to the podium and state your name and address for the record.

## Call to Order/ Roll Call.

## Items for Individual Consideration:

1. Discuss the Preliminary 2022-2023 Fiscal Year Budget. (BS)

## EXECUTIVE SESSION:

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

Section 551.087 - To discuss and consider economic development incentives and all matters incident and related thereto.

Section 551.072 - To discuss and consider purchase, exchange, lease or value of real property for municipal purposes and all matters incident and related thereto.

Section 551.074 - To discuss and consider personnel matters and all matters incident and related thereto.

## Reconvene in Regular Session and take any action necessary as a result of the Closed

 Session.
## Adjourn.

## CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted at Prosper Town Hall, located at 250 W. First Street, Prosper, Texas 75078, a place convenient and readily accessible to the general public at all times, and said Notice was posted by 5:00 p.m., on Friday, July 8, 2022, and remained so posted at least 72 hours before said meeting was convened.

Pursuant to Section 551.071 of the Texas Government Code, the Town Council reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

## NOTICE

Pursuant to Town of Prosper Ordinance No. 13-63, all speakers other than Town of Prosper staff are limited to three (3) minutes per person, per item, which may be extended for an additional two (2) minutes with approval of a majority vote of the Town Council.

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